

Nederland Farmers Market - Produce Coordinator Job Description

The Nederland Farmers Market (NFM) is a seasonal market with 12 events and two festivals annually plus bi-weekly Mini-Markets. The Produce Coordinator plays a key role in the organization by providing driving services, market sales and operations support, and light maintenance. This person must be self-motivated, responsible, have good communication skills, and have an interest in local food systems and agriculture.

JOB DESCRIPTION

The Produce Coordinator reports to the Produce Director and is responsible for the following activities:

- Produce pickup - Driving the NFM van to various farms and farmers markets in the near front range areas including Boulder, Longmont, and Denver
- Assembling orders for our food access clients
- Making deliveries to food hub customers
- Customer service - market booth sales at our Farmers Markets and Mini-Markets
- Market operations support - assisting with overall Farmers Market operations including tent setup, basic vendor support, and market takedown
- Light maintenance and oversight of NFM equipment and vehicles; including refrigeration, freezers, van, and trailer.

Dates: Begins May 10, Ends October 20. Opportunity for limited hours in November and December.

Hours: 10 hours/week, increasing to 20 hours/week between 6/15 and 10/22. Hours will vary week to week.

Compensation: \$20/hr

This is an independent contractor role

SCHEDULE

May 10 - June 14

- Saturday AM
- Wednesday afternoons
- Thursday AM

June 15 - September 22

- Saturday AM-early afternoon
- Sunday AM-afternoon
- Wednesday afternoons
- Thursday AM

September 23 - October 20

- Saturday AM
- Wednesday afternoons
- Thursday AM

REQUIREMENTS

- Role includes repetitive heavy lifting
- Must have a clean driving record and carry insurance
- Some light electrical and vehicle maintenance knowledge is preferred.

TO APPLY - send a cover letter and resume to nederlandfarmersmarket@gmail.com. Put the title of the job you are applying for in the subject line of your email.